



Attorneys at Law

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ALBANY NY	GREENVILLE SC	MONMOUTH COUNTY NJ	RALEIGH NC
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DETROIT MI	MILWAUKEE WI	PROVIDENCE RI	WHITE PLAINS NY
GRAND RAPIDS MI	MINNEAPOLIS MN		

*through an affiliation with Jackson Lewis P.C., a Law Corporation

Carm Basile
Executive Director
Capital District Transportation Authority
110 Watervliet Avenue
Albany, NY 12206

Re: **Federal Tax ID #46-3862389**

Dear Mr. Basile:

This Letter Agreement ("Agreement") confirms our understanding concerning Jackson Lewis P.C. ("Jackson Lewis") serving as Government Relations Counsel in New York State to Capital District Transportation Authority ("CDTA") commencing on September 1, 2018 until August 31, 2019.

The fee for these services will be Eighty-Four Thousand Eight Hundred Dollars (\$84,800.00) per year plus actual expenses. The first payment in the amount of \$7,066.74 is due on September 01, 2018. The remaining payments of \$7,066.66 shall be due on the first of each month thereafter.

CDTA will be responsible for payment of any disbursements that our firm may incur in connection with the scope of our representation, such as expenses for overnight mailing, long-distance telephone calls, photocopying, filing fees, meals, messenger service, travel, or other expenses incurred as a sole and direct result of our representation to you. Such disbursements and expenses may be included on our regular invoice or submitted separately.

Jackson Lewis will submit invoices for services rendered on a monthly basis. These bills will also reflect the past balance due to us or any credit existing in the client's account. We reserve the right to withdraw as counsel and terminate our representation if any bill remains outstanding for more than thirty (30) days.

Payment can be made by check payable to "Jackson Lewis P.C." referencing the client name on the face of the check and mailing the check to Jackson Lewis P.C., P.O. Box 416019, Boston, MA 02241-6019.

Alternatively, wire payment can be made to the account of Jackson Lewis P.C., Account Number 37252332 (ABA Number 021000089 & Swift code CITI-US33). For proper crediting, please reference the client name. Also, please make sure that when payment is remitted, you send a remittance advice to the following email address so we can have the payment applied: epayments@jacksonlewis.com.

In accordance with the New York State Lobbying Act, we are required to register this Agreement with the Joint Commission on Public Ethics ("JCOPE"). As a client retaining a lobbyist, you will be required to file Client Semi-Annual Reports with JCOPE on January 15, 2019, July 15, 2019 and January 15, 2020. Jackson Lewis will provide information and guidance to assist you in completing the required reports at no additional cost. As a client retaining a lobbyist you are prohibited from giving gifts, including, but not limited to, meals, travel, golf, etc. to public officials.

Furthermore, we must have a signed Agreement before we can lobby on your behalf.

This agreement shall be terminable by either party, for any reason, with thirty (30) days prior written notice to the other.

If the terms of this Agreement are acceptable, please sign where indicated and return the original to us. A copy of this Agreement will be filed with JCOPE.

Very truly yours,

JACKSON LEWIS P.C.

BY: _____



Lisa M. Marrello

ACCEPTED BY:

Name: _____

CARM BASILE

Signature: _____



Title: _____

CEO